

excelinstillence

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28th April 2022

To Whom It May Concern:

InstillExcellence Ltd Safeguarding Assurances

This letter provides you with written assurance that this is the case in respect of all staff who work for Instill Excellence Ltd.

In order to ensure the highest standards of Safeguarding children, and to clarify our joint compliance with statutory requirements in respect of DBS and pre-employment checks, we are providing this letter of assurance to schools and our partners regarding the status of any employee or consultant who work for Instill.

InstillExcellence Ltd. undertakes that any staff who work on behalf of the company have undertaken the appropriate safeguarding checks.

We will also ensure that each individual has a photo-ID document with their name on when arriving at your establishment. They must show this to the establishment in which they work and permit the details to be recorded in the school's single central record if requested. As a company we also accept portability of DBS checks and, where appropriate, risk assessments.

Should you have any further questions, please do not hesitate to contact us.

Yours sincerely,



Kerry Rochester
Director
Instill Excellence Ltd